



Stamford Fire Department

201 E McHarg

Stamford, Texas 79553

Subject: Regular Station Duties
Revised: 11/15/08

Identify the minimum station duties that shall be performed on a regular basis by firefighters. This document does not address fire company assignments such as inspections, hydrant maintenance, training, etc. Captains may add additional station duties as they deem necessary.

3.01 Daily

Routine station duties will be performed, including activities such as general housekeeping, and policing the grounds.

SCBAs assigned to 601 and 607 mounted on Engine 1 will be checked daily and logged in FireHouse software.

Small tool, appliance and EMS equipment inventories will be conducted on all apparatus.

PPE will be checked, including turnout gear, SCBA and PASS. All personnel, including officers will check their own equipment.

Daily equipment maintenance will be performed as required.

3.02 Weekly

The following activities will be performed weekly on the designated days, or more frequently if needed.

Monday – Sweep and mop classroom and kitchen, clean engine bays, clean storeroom and driver's office.

Tuesday – Buff floors in classroom and kitchen. Clean stove and refrigerator. Fill Class A foam jugs if needed and replace on brush apparatus.

Wednesday – Clean and air apparatus compartments, check and clean small tools and equipment on all apparatus. Check all power equipment on Rescue 3 and Engines.

Thursday – Clean engine bays, roll hose on drying rack and place in storage. Check all SBCAs and log.

Friday – Thoroughly wash and clean apparatus, including top, wheel wells, check all apparatus fluid Levels, and tire pressures.